



allglass Middlewick Stages 2016

Green Belt Motor Club
Wickford AutoClub
Middlesex County Auto Club

Final Instructions



MOD Woodbridge, near Ipswich: Sunday 1st May 2016

The event is a qualifying round of:
The Jelf Motorsport.com 2016 AEMC/AEMC Stage Rally Championship.

Final Instructions – Competitor Bulletin No 1

Thank you for your entry for The allglass *MiddleWick* Stages, 2016. Your competition number is as shown on the entry list. Vehicle Passes for the Service Van/Trailer, Competition Vehicle and 'Team' are enclosed. The passes must be displayed as you enter the venue and the appropriate details will be checked. **NO PASS, NO ENTRY!!** Once past the security entrance proceed to the Service Area as shown on the enclosed Site Plan. **Please note that the Main Entrance Gate will only be open from 06.45 to 08.00 and after the rally has finished.**

As you are all aware, **THIS IS AN ACTIVE MOD SITE** and just to remind all competitors and support teams **DRONES ARE NOT PERMITTED AT THIS VENUE**. Any person using a Drone (including associated crew) on MOD Woodbridge property on the day of the event will unfortunately be excluded from the event and removed from the venue.

1. **Hotel.** As mentioned in the Regulations, we have negotiated a special twin/double room rate of £75.00, including a full breakfast that will be served from 06.00, at The Holiday Inn, Ipswich-Orwell, 2 Ransomes Europark, Ipswich, IP3 9SJ. Please contact the hotel direct on 01473 272244 and quote "MID" to benefit from the discounted rate.
2. **Scrutiny and Documentation - Saturday.** Scrutiny and documentation will take place at The Holiday Inn, Ipswich-Orwell, 2 Ransomes Europark, Ipswich, IP3 9SJ between 17.30 and 20.00. Even if you have not booked this facility, please try to attend this session as it will ease the panic on Sunday morning! Road Books etc. will be issued at documentation. Time Cards will be issued at Rally HQ after passing the noise test on Sunday morning.

You process card & Competition numbers which WILL BE provided by the organisers please collect from Rally HQ in the Reception area of the hotel,

These standard size and font numbers are required in order to provide easy identification for the marshals as many of the often used numbers/fonts are difficult to distinguish (particularly 0,3,6,8 and 9 on narrow numbers) by marshals/radio crews when they are the mandatory distance from the course.

3. **Venue:** Please note that the **Main Entrance Gate will only be open from 06.45 to 08.00 and after the rally has finished.** The only entrance to the venue is from Otley Road, as shown on the enclosed Site Plan. From the A12, proceed East on the A1152 and pass through Woodbridge. After the level crossing and bridge over the river, fork right at mini roundabout onto the B1083. After about $\frac{3}{4}$ mile turn left onto an unclassified road. MOD Woodbridge is about $1\frac{3}{4}$ miles along that road on the left. The route will be arrowed. (For Sat Navs the post code for the venue is IP12 3TD - however, please note that this may take you to a field about $\frac{3}{4}$ mile past the venue!). Spaces are not pre-allocated, so you may park where you like within the Service Area, but leave roadways clear for access. Floor cloths must be used to ensure that no ground contamination occurs. **PLEASE DO NOT MAKE ANY EXCESSIVE NOISE OR REV ENGINES, ESPECIALLY BEFORE 08.45,** except for noise test purposes.

If you need to leave during the event, please queue up at the service area entrance and you will be escorted out between stages 2 & 3, 4 & 5 or 6 & 7. If emergency access is required at any other time, please contact the Secretary of the Meeting, Irene Lewsey on :- 07946 080910

4. **Scrutineering, Noise Test and Documentation** on the **Sunday morning**, will take place at the venue. Once you have successfully passed the Noise Test (**100 dB(A)** at 0.5 metres or **88 dB(A)** at 2.0 metres) you will be given your process card, which you should take with you to Scrutiny (see plan)) and Documentation, in the marquee. **Competition numbers WILL BE supplied by the organisers, please collect them from Rally HQ with your process card before going to the Noise Check.** The Noise Test, Scrutiny and Documentation will be open between 06.45 and 08.30. At Documentation, in exchange for your **COMPLETED** Process Card (please complete/insert/change any missing or incorrect information), you will be given a pack containing your Road Book, with details of the stages, and your Time Card for stage 1 & 2. You will be due at MC1/SSA1 at 08.57 plus $\frac{1}{2}$ your rally number - 2 cars per minute. Provisional start times will be shown on the notice board, but please be a little early so that any gaps can be filled.

Those that passed Scrutiny and Documentation on Saturday, should attend the noise test and then obtain their Time Card from Rally HQ, in the marquee.

Don't forget the Drivers Briefing at Rally HQ at 08.35.

5. **Scrutineering Notes.** Please note the following requirements -

1. You must produce a current MSA Vehicle Log Book, with a photograph of the car.
2. BOTH crew members must be in possession of the correct grade of Competition Licence. STAGE RALLY DRIVERS LICENCES CAN NO LONGER BE APPLIED FOR ON THE DAY.
3. Crash helmets must bear an MSA approval sticker and the only approved crash helmets as detailed in 2016 MSA blue book are allowed. Some stickers may be available on the day.
4. Overalls should be homologated to either FIA 8856-2000 or FIA 1986 Standard. (See GR R25.3.2 and GR K9.1 to K9.3).
5. Under MSA General Regulations, uncut Slick tyres are NOT allowed.
6. Should you be unfortunate enough to be involved in an accident, the vehicle must be re-scrutineered before you can continue in the event.
7. Please ensure that you have the means of complying with the requirements of the noise test at 4500 rpm (see article 13.3) and that adequate towing eyes are fitted to the front and rear of the vehicle (GR R48.1.13).

6. **Services.** Petrol and water will NOT be available at the venue, so sufficient fuel for 62 stage miles will be needed. Refreshments and toilets will be available.

The Service Area will be very busy all day and for safety reasons children should be kept under strict control. **No Quad Bike, Moped, Motorcycle, Scooter or Cycle etc. may be used around the service area. The speed limit in the service area and all link roads is 10mph and tyre warming anywhere is prohibited.**

Service crews **MUST** remain within the service area at all times and any person not following marshal's instructions may result in the exclusion of the associated crew (GR H1.3). **Service Crew members may watch the competition from certain areas of the main runway, accessible from the service area only and not from other areas of the venue.**

7. **Service Area.** It is forbidden to hammer pegs, stakes or the like into the tarmac service area surface. Any person damaging the surface may be excluded from the event and the venue owners may take additional action to recover damages.

8. **Running Order.** Competitors are reminded that the first car is due at MC1 at 08.57 and, as all stages will be run at 30-second starts, there are 2 cars due each minute. Please arrive a little early so that any gaps caused by non-starters can be closed up.

9. **Litter and Waste Oil.** A plastic sack will be provided for your use - **PLEASE USE IT** and take all your litter home with you.

10. **Additions, amendments and clarifications to SRs.**
- 3.1 MSA National B Permit Number 94607 been issued.
- 10.1 The MSA Steward is.....TBA.....
- The Stage Commander is Peter Nathen
- The Chief Medical Officer is ...TBA.....
- The Service Area Safety Officer is Stuart Kingham.
- The MSA Chief Scrutineer is George Rolfe -01737 842909
- Environmental Scrutineer - Kimberley Satchell
- The Club Stewards are Alan Barnard and Brian Hemmings
- 13.5 **Yellow flags** will be used in accordance with R24.4.5. If a yellow flag is shown, you must cease competition immediately and proceed SLOWLY to the stage finish as directed by the marshals. You should NOT pass any safety vehicle or another competitor. After the stage finish, you should report to the Passage Control.
- 15.1 Please note that all the Scrutineers are appointed as Judges of Fact in matters of eligibility.
- 17.10 A tyre van, operated by Slicks Tyres, will be at the venue over the weekend. Please contact **Andrew Knott** on **01142 470485** if you have any specific requirements for the event and to guarantee supplies. Priority will be given to pre-ordered tyres as Andrew is attending another event the day before and will be coming straight to Woodbridge from that event.
11. **Refreshment** will be available from a 'Burger Van' situated within the Service Area.
12. **Spectators and Dogs are NOT allowed** within the venue. If your friends or supporters wish to see some of the action, please ask them to assist with the marshalling and contact the Joint Chief Marshal, John Davie 07894 642854 or Chris Deal, on 07920 840689 or offer their services.
13. **Charity.** As you know, part of your entry fee is a donation to the Clubs charities -*Isabel Hospice Welwyn Garden City* - and Essex Air Ambulance we are now able to increase our donations by 25% by way of "Gift Aid". This scheme allows the charity to reclaim tax back from the Inland Revenue on donations from taxpayers and means that for every £100 raised, the charity receives £125. It costs you nothing but gives the charity more. You cannot reclaim the money yourself. The scheme is administered by the charity and all you need to do is tick the appropriate box on the Gift Aid sheet at Documentation.

14. **Contact.** In case of any problems or if you need to contact the organisers prior to the event weekend, please speak to the Secretary of the Meeting (Irene Lewsey) on **01245 329254**. Email: richardlewsey@btinternet.com

We look forward to seeing you at the weekend and hope that you have a safe and enjoyable day's motor sport.

The Organising Team