

GREEN BELT MOTOR CLUB

CONSTITUTION

RULES & REGULATIONS

1. TITLE.

The name of the club shall be the "Green Belt Motor Club" hereafter referred to as "The Club".

2. OBJECTS

- (a) To further interest in motoring and motor sport.
- (b) To provide members with information, advice and assistance on matters connected with motoring.
- (c) To watch the local administration of the laws and regulations affecting motoring and motor vehicles, and to report any proposed local action or scheme to the Royal Automobile Club Motor Sports Association Ltd., hereafter referred to as "the MSA".
- (d) To promote motor competitions in accordance with the MSA requirements.
- (e) To arrange tours, lectures, discussions, social and other meetings.
- (f) To afford members such benefits and privileges as it may be possible to arrange.

3. CONSTITUTION

Ladies and gentlemen of not less than 14 years of age shall be eligible for membership. The membership shall consist of Life Honorary members, Honorary members and Ordinary members.

4. MANAGEMENT

The authority and responsibility for the transaction of the business of the club for its management shall be vested in a committee. In addition to the powers and authorities by these rules expressly conferred upon the committee, it may exercise all powers and do all acts in furtherance of the objects for which the Club is established or done by the Club in General Meeting.

5. ELECTION OF OFFICERS FOR COMMITTEE

The elected officers shall constitute the Club Committee and shall total between 5 and 12 officers. The officers shall include a Patron, President and Secretary, who shall be elected at an Annual General Meeting and remain in office until their resignation, a Club Chairman, Treasurer, Competition Secretary and other Club officers, who shall be elected at the Annual General Meeting and, subject to termination of office by resignation or otherwise, shall remain in such office until their successors are appointed at the next Annual General Meeting following their appointment. The committee shall have the power to co-opt up to three additional officers as they deem necessary. The current editor of the Club's magazine shall be an ex officio officer of the Club committee.

Nominations of candidates for election to a post of officer must be received by the Secretary before the Annual General Meeting, with an intimation in writing signed by each nominee that he or she is willing to serve. Nominations of candidates shall be signed by the member proposing them. The retiring officers shall be eligible for re-election. The committee shall have the power to appoint a sub-committee of not less than three persons to meet on its behalf in respect of any matter which it deems necessary.

6. MEETING OF COMMITTEE

The committee shall meet whenever summoned by the Secretary who may convene a meeting of his own accord, or shall do so by direction of the Chairman, or on a requisition signed by one half of the committee. Minutes of the proceedings shall be recorded in writing, and presented for confirmation at the following meeting.

7. VOTING AT COMMITTEE MEETINGS

Each officer present at a meeting of the committee shall be entitled to exercise one vote. The Chairman shall not vote except in the exercise of casting vote. The committee shall vote by ballot if any officer present so demands.

8. ABSENCE FROM THE COMMITTEE

Any member of the committee who shall, without sufficient reason, absent himself or herself from three consecutive committee meetings, will be understood to have resigned his or her position upon the committee.

9.(a) DUTIES OF SECRETARY

It shall be the duty of the Club Secretary to attend, in person or by deputy, all meetings of the Club and all meetings of the committee.

(b) DUTIES OF COMPETITION SECRETARY

It shall be the duty of the Competition Secretary to provide members with information, advice and assistance on matters connected with Motor Sport.

(c) DUTIES OF CLUB CHAIRMAN

It shall be the duty of the Club Chairman to act as Chairman, in person or by deputy, of all meetings of the committee and all General Meetings of the Club.

10.(a) SUBSCRIPTIONS

The subscription for ordinary members shall be due on 1st January of each year.

(b) JOINING FEES

The committee may, at its discretion, require payment of a joining fee with the subscription. This is payable by any person applying for membership who has not been a member within the last month. This fee shall not exceed one half the subscription for ordinary members.

(c) RATES OF SUBSCRIPTION AND LEVEL OF THE JOINING FEE

The rates of subscription and joining fee shall be set by the committee and published at least one month before they become due. However, if the Secretary is in possession, before they become due, of a requisition for a Special General Meeting and the stated subjects include the rates of subscription or joining fees, the committee shall only collect fees at the previous rate set by the committee.

The committee may at its discretion set special rates of subscription for joint members and student members and any other category of members that it may from time to time see fit. Those eligible for joint membership shall include two persons related by birth or marriage residing at the same address. Joint members shall receive only one copy of the Club magazine. Those eligible for student membership shall be persons who can show evidence that they are in any form of full time education.

(d) SUBSCRIPTION ARREARS

No member whose subscription is in arrears shall be entitled to any of the advantages of membership unless approved by the committee. However under no circumstances are members whose subscriptions are in arrears eligible to take part in any competitions promoted by the Club, or held under The General Regulations of the MSA, or have any right to be present at a General Meeting of the Club.

11. RESIGNATION

Any members ceasing, voluntarily or otherwise, to be a member of the Club, shall thereafter cease to have any claim upon the property of the Club or to enjoy any of the privileges of membership, but he or she shall remain liable for any payment of any debts due to the Club from himself or herself.

12. PATRON, VICE PRESIDENTS, LIFE HONORARY AND HONORARY MEMBERS

The committee may elect as Honorary or Life Honorary members, any members who have been distinguished in promoting the cause of motoring in general or of the Club in particular. Honorary Membership may be bestowed for a maximum period of three years; Life Honorary Membership may be bestowed for life. The Club may appoint up to six Vice Presidents and two Patrons. Vice Presidents and Patrons are appointed by an Annual General Meeting and are automatically Life Honorary Members.

13. USE OF CLUB AND ADDRESS

The name and address of the Club shall not be given by a member as his address for any trade, advertising or business purposes or in connection with any legal proceedings.

14. EXPULSION OF MEMBERS

It shall be the duty of the committee if at any time it is of the opinion that the interests of the Club so require, by letter, to invite any member to withdraw from the Club within a time specified in such a letter. In default of such a withdrawal the question of his or her expulsion shall be submitted to a meeting of the committee to be held within six weeks after the date of such a letter. Officers of the committee shall be given at least seven days notice that a question of withdrawal or expulsion is to be discussed at a meeting of the committee. The member whose expulsion is to be discussed at a meeting of the committee shall be given seven days notice that the meeting is to take place, and shall be allowed to offer an explanation of his or her conduct either verbally or in writing. If two thirds of the committee members present shall then vote for his or her expulsion he or she shall thereupon cease to be a member of the Club.

15. THE ANNUAL GENERAL MEETING

The Annual General Meeting of the Club shall be held normally in March of each year, but in any case within fifteen months of the previous Annual General Meeting, at a date and time to be fixed by the committee. Only members whose subscriptions are paid up to date are eligible to attend an Annual General Meeting. The Annual General Meeting shall:-

- (a) Receive from the committee a full statement of accounts duly audited showing the receipts and expenditure for the previous year.
- (b) Receive from the committee a report on the activities of the Club during said year.
- (c) Elect the Club Chairman, Treasurer, Competition Secretary, Committee, and, if appropriate, Auditor, Secretary, President and Patron.
- (d) Settle any remuneration for the Auditor.
- (e) Decide on any resolution which may be duly submitted to the meeting as hereinafter provided.

At least twenty one days notice of an Annual General Meeting shall be given, but the non-receipt of such notice by any member shall not invalidate the proceedings.

16. SPECIAL GENERAL MEETING

A Special General Meeting may be convened by the direction of the committee, or on requisition to the Secretary stating the business for which the Special General Meeting is required, and signed by not less than 12 members. If the meeting so requisitioned is not convened within twenty one days, the said 12 members may convene such a meeting. 15 members shall form a quorum. At least fourteen days notice of a Special General Meeting shall be given, but the non-receipt of such notice by any member shall not invalidate the proceedings. Only members whose subscriptions are paid up to date are eligible to attend a Special General Meeting.

17. AGENDA FOR GENERAL MEETINGS

A copy of the preliminary agenda shall be included in the notice of the General Meeting. If members wish any other matter to be discussed at a General Meeting, the text of such matter, signed by at least two members, shall be sent to the Secretary not less than 7 days before the date of such a meeting, so that it may be included in the final agenda. A copy of the final agenda shall be available at the General Meeting.

Should the proposer of any motion fail to move a resolution in respect of the relevant item on the agenda, then any other member shall be entitled to do so.

18. VOTING AT GENERAL MEETINGS

Every person with the right to be present may exercise one vote. The Chairman shall not vote except in the exercise of a casting vote. At all General Meetings, except as provided in Rule 20, a majority of votes decides a resolution. If 12 of the members at any General Meeting shall demand a poll, the Meeting shall be adjourned to a time and place to be named by the Chairman and a postal vote shall be taken of all members of the Club. The decision of the members, as shown by such postal vote, shall be reported to the adjourned meeting and shall be deemed to be the decision of such a meeting. Any member who is unable to attend a General Meeting may appoint another member as his or her Proxy. A duly completed Proxy Form, signed by the member unable to attend the General Meeting, must be submitted to the Secretary before or at the General Meeting.

19. OBSERVANCE AND INTERPRETATION OF RULES

Every member binds himself or herself to abide by the rules of the Club and of the MSA, and also by any modifications thereof made in conformity with such rules, and also to accept as final and binding the decision of the committee in all cases of dispute or disagreement as to the interpretation of these rules.

20. ALTERATION OF RULES

Any alterations may be made in these rules by a General Meeting, provided that (a) details of the proposed alterations are included in the final agenda of the General Meeting, and (b) that the resolution proposing such alterations is carried by two-thirds of those voting at such a General Meeting, or by two-thirds of those voting should a poll be demanded for as provided in Rule 18.

21. EVENTS

All motor competitions promoted by the Club shall be held under The General Regulations of the MSA and in accordance with any other requirement of the MSA. Any member convicted of an offence arising of his or her being in charge of a motor vehicle in any Club event or on Club business shall thereupon be liable to expulsion from the Club under Rule 14.

22. COPIES OF RULES

Every member shall be furnished with a copy of the Club's Constitution on first joining. Thereafter a copy shall be available for inspection upon request to a Club officer.

23. DISSOLUTION

The Club may be dissolved by a Special General Meeting convened by direction of the committee, or on requisition of the majority of the membership of the Club. If the resolution of dissolution be duly passed the committee shall forthwith liquidate the affairs of the Club, and if there be any surplus assets on realisation, these shall be disposed of by means of a donation to a registered motorsport charity.
